

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN C. McCRAW
DIRECTOR
DAVID G. BAKER
CHERYL MacBRIDE
DEPUTY DIRECTORS



COMMISSION
ALLAN B. POLUNSKY, CHAIR
ADA BROWN
JOHN STEEN
CARIN MARCY BARTH
A. CYNTHIA LEON

December 21, 2011

Roger Corn
County Judge
100 West 4th Street, Suite 200
Baird, Texas 79504

Dear Judge Corn:

The purpose of this correspondence is to initiate communication between the Department of Public Safety (DPS) and Callahan County for the possibility of entering into a partnership for the county to support a scheduled driver license office. The scheduled driver license office will follow the current Baird mobile office work schedule of limited hours.

The outdated driver license equipment currently used in the Baird mobile office is at risk of failure. DPS now has advanced technology and new equipment needed to replace the outdated equipment. This new equipment will remain in the scheduled office at all times.

In order to retain a driver license office, DPS requests certain requirements for the county to meet. All requirements for this partnership are listed in the attached Interlocal Cooperation Contract. Also attached is the recommended layout of office space that is optimized for Americans with Disabilities Act compliance.

By signing the Interlocal Cooperation Contract, Callahan County agrees to provide the necessary items to allow DPS to provide driver license services. If Callahan County does agree to enter into a partnership with DPS to support a scheduled driver license office, please return the signed contract by close of business on January 31, 2012.

If you have any questions, please contact Lori Melcher by phone at 512- 424-5370 or by email at lori.melcher@dps.texas.gov.

Sincerely,

Steven C. McCraw

Cc: DLD Regional Manager
Regional Commander
DLD Assistant Director
Public Affairs and Policy

Attachments

EQUAL OPPORTUNITY EMPLOYER
COURTESY • SERVICE • PROTECTION

2:13-cv-193
09/02/2014

DEF2038

exhibitsticker.com

TEX0669163